

**A.V.V.M. SRI PUSHPAM COLLEGE (AUTONOMOUS),
POONDI-613 503, THANJAVUR**



IQAC MEET (2016 – 2017)

IQAC MEET

The IQAC Meeting was convened on 20 June 2016 under the chairmanship of Major. Dr.S.Udayakumar, Principal in the Office of the Principal at 10:30 a.m. IQAC Co-ordinator Dr. R. Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- Motivate UG Boys & Girls – to join PG in our institution.
- The workload and Time Table has to be submitted in the first week. It was already submitted earlier just a revision of the same . The general time table for both the sessions have been distributed to all the Head of the Departments.
- Learning Material has to be given.
- All the members of the staff are asked to apply for Ph.D. Research Advisorship. Those who have completed their Ph.D in the Aided section.
- Change in the things of the girls session for the convenience of the girls.

Management: Patron – Shri K.Thulasiah Vandayar

1. Dr. S.Udayakumar
Principal
2. Dr. R. Shanthi
IQAC Co-ordinator

Administrative Bodies

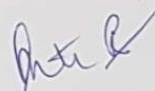
3. Prof. N.Rajendran
Dean of Arts & Commerce
4. Dr. V.S. Nagarethinam
Dean Faculty of Science
5. Dr. R.Swaminathan
Director - SPCTE
6. Dr. G. Karikalan
Controller of Examinations

Members

7. Dr.A.Paneerselvam
Associate Professor of Botany
8. Dr. U.Rajan
Associate Professor of Commerce
9. Dr. K.Ravichandran
Associate Professor of Physics
10. Dr. V.Nandakumar
Associate Professor of Chemistry
11. Dr. T.S.Baskaran
Associate Professor of Computer Science
12. Dr. R.Deepa
Assitant Professor of Tamil

Office Superintendent

13. Mr.S. Durairajan
Office Superintendent



(Dr.R.Shanthi)

Signature of the IQAC Co-ordinator

IQAC MEET

The IQAC Meeting was convened on 04 July 2016 under the chairmanship of Dr. S.Udayakumar, Principal in the office of the Principal at 10:30 a.m. IQAC Co-ordinator Dr. R. Shanthy and the members of IQAC attended the meeting.

The following were the main deliberations of the meet:

- All departments are organized National / state level seminars.
- The coordinators have to upload Program Specific outcome in college website.
- Cell Phones are strictly not allowed in classroom and verandah while moving in the college to classes.
- Tutorial system must be effective and parents have to be informed regarding the students academic performance and other activities.
- For SWAYAM Online Courses please make III U.G. & II PG must register
- Tutorial system has to be strictly adhered.

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IQAC Co-ordinator

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Assitant Professor of Tamil

Office Superintendent

13. Mr.S. Durairajan
Office Superintendent



(Dr.R.Shanthi)

Signature of the IQAC Co-ordinator

IQAC Meet

The IQAC Meeting was convened on 11 August 2016 under the chairmanship of Dr.S.Udayakumar, Principal in the office of the Principal at 10:30 a.m. IQAC Co-ordinator Dr. R. Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- For NAAC submit all the data required
- Attendance to be sanctioned for students participate in sports / culture participation.
- Tutorial system has to be strictly adhered.
- Professional body memberships have to be increased at institute level as well as students and faculty memberships.
- Sessions have to be conducted for Research Proposal writing, Funding Projects Research and Patent filing.

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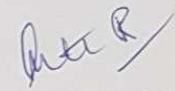
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Office Superintendent

13. Mr.S. Durairajan
Office Superintendent



(Dr.R.Shanthi)

Signature of the Coordinator, IQAC

IQAC Meet

The IQAC Meeting was convened on 10 September 2016 under the chairmanship of Dr. R.Damodaran, Principal in the office of the Principal at 10:30 a.m. IQAC Co-ordinator Dr.R.Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- Review status of Research Projects, Funds Publications and future plan
- Collaboration with national / international agencies to increase research work.
- Make the students aware of the code of conduct regarding Regulations for Attendance and Leave in our college calendar.
- Professional body memberships have to be increased at institute level as well as students and faculty memberships

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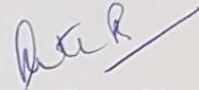
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Assistant Professor of Tamil

Office Superintendent

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Office Superintendent



(Dr. R. Shanthi)

Signature of the Coordinator, IQAC

IQAC Meet

The IQAC Meeting was convened on 03 October 2016 under the chairmanship of Dr. R.Damodaran, Principal in the office of the Principal at 10:30 a.m. IQAC Co-ordinator Dr. R. Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- API Score should be on increase Present articles in seminar and publish in journals.
- A copy of e-journal, e-book published by the staff members must be submitted in Dean's office.
- The list of IQAC subcommittee members and students chapter must be submitted to the IQAC Co-ordinator.
- Digitalization of Continuous Internal Assessment marks.

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Office Superintendent

13. Mr.S. Durairajan
Office Superintendent



(Dr.R.Shanthi)

Signature of the Coordinator, IQAC

IQAC Meet

The IQAC Meeting was convened on 02 November 2016 under the chairmanship of Dr. R.Damodaran, Principal in the office of the Principal at 11:00 a.m. IQAC Co-ordinator Dr.R.Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- SWAYAM online courses enlist examination members of the staff.
- Feedback IQAC students chapter // LMS Coordinators visit the classes & ask the students.
- Work load co coordinators study materials // books for reference.
- Feedback on academic format from Dean office.
- Students discipline in the class // campus –supervision & involvement of staff requested.

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Office Superintendent


(Dr.R.Shanthi)

Signature of the Coordinator, IQAC

IQAC Meet

The IQAC Meeting was convened on 15 December 2016 under the chairmanship of Dr. S.Udayakumar, Principal in the office of the Principal at 11:15 a.m. IQAC Co-ordinator Dr.R.Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- Display Vision and Mission for the Department.
- Enlist students to join certificate & online courses.
- Submit the staff profile at the earliest
- Refresher and Orientation courses get permission from ID office 10 days earlier
- Evaluation report of the department has to be submitted.

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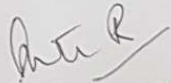
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Office Superintendent


(Dr.R.Shanthi)

Signature of the Coordinator, IQAC

IQAC Meet

The IQAC Meeting was convened on 04 January 2017 under the chairmanship of Dr.S.Udayakumar, Principal in the office of the Principal at 11:15 a.m. IQAC Co-ordinator Dr.R.Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- Pushpamala to be conducted
- Updating of Syllabus has to be done.
- Differently abled students list certificate Photo copy has to be submitted to the IQAC, Coordinator

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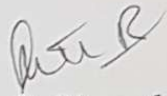
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(Dr. R. Shanthi)

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IQAC Meet

The IQAC Meeting was convened on 18 February 2017 under the chairmanship of Dr.R.Damodaran, Principal in the office of the Principal at 11:00 a.m. IQAC Co-ordinator Dr.R.Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- Students Discipline has to be entered in the sheet provided by the Office
- The deliberations of the members were taken into consent.
- The schedule of the subject experts, both internal and external has to be submitted.
- The claim for the external for TA and Honorarium can be approved by the authorities.
- Orientation morning session starts

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Assitant Professor of Tamil

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13. Mr.S. Durairajan

Office Superintendent



(Dr.R.Shanthi)

Signature of the Coordinator, IQAC

IQAC Meet

The IQAC Meeting was convened on 08 March 2017 under the chairmanship of Dr.S.Udayakumar, Principal in the office of the Principal at 11:30 a.m. IQAC Co-ordinator Dr.R.Shanthi and the members of IQAC attended the meeting.

The following were the deliberations of the meet:

- Workshop for M.Phil scholars "On Smart Class"
- Maintain Gate register
- CIA Marks has to be submitted.
- Choice Based Credit System certificate courses and Value Added Courses.
- Handbook Academic Activities.
- Alumini Association Meet Dean's office feedback

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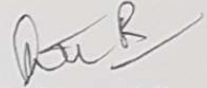
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(Dr. R. Shanthy)

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